



HILLSIDE HIGH SCHOOL SCIENCE AND LANGUAGE COLLEGE

“Excellence in the Heart of the Community”

Prospectus
for the Academic Year
2011 ~ 2012



 **BRITISH COUNCIL**
International School Award



HILLSIDE HIGH SCHOOL

SCIENCE AND LANGUAGE COLLEGE



Science



LANGUAGE COLLEGES



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September 2010

Dear Parents and Guardians

At Hillside, we understand that choosing a school for your child is one of the most important decisions you will ever have to make. We hope that you will find the information in this booklet helpful.

We are a caring school, with a well-qualified, committed and dedicated staff. We aim for the highest possible levels of achievement for all our pupils as individuals: we set high standards and expect only the best in effort and conduct from each and every one of them.

We also believe in teamwork: the combined efforts of school, parents and pupils to achieve the best. Nothing but the best is your child's right.

We are very proud of our school and very much look forward to meeting you here on Open Evening.

Yours sincerely

Laetitia Shemilt
Headteacher

Excellence in the Heart of the Community



HILLSIDE HIGH SCHOOL SCIENCE AND LANGUAGE COLLEGE

Hillside High School Science and Language College is a mixed comprehensive school for pupils aged between 11 and 16 years. It is not only recognised nationally for the high quality of pupils' work in a number of different areas but is also officially a "high performing school" and was judged to be "outstanding" by Ofsted in their most recent inspection in 2007. Hillside is a child-centred school which places the children and their parents at the heart of all that we do, and our commitment to pupil achievement and success is second to none.

It was formed in 1972 when Bootle Girls' Grammar School combined with Balliol County Secondary School and was on two sites until 1987 when the new building at Breeze Hill was completed. Since then, facilities have been upgraded regularly. The Science laboratories provide an outstanding work area. ICT facilities have expanded rapidly and the school has installed a state-of-the-art system of cabling to make the best possible use of the 'whole class' computer studios and computer access in classrooms, the Library Study Centre and our individualised learning areas. There are interactive whiteboards throughout the building to create exciting working environments everywhere.

In September 2004 Hillside became a designated Specialist Science College and gained re-designation as such in summer 2008. In April 2009 Hillside was once more re-designated, this time as a Specialist Science and Modern Language College.

In September 2006 we opened our new Sports Hall for the use of pupils, their families and our local community.

October 2008 saw completion of our new accessibility wing, which includes a physiotherapy and hygiene room, a second lift, a second disabled toilet and three new classrooms. We constantly strive to maintain and improve the landscapes of the school and pupils are encouraged to value and respect their working and learning environment.



Our standards are the highest, and we encourage and support all children to achieve their full potential at Hillside. We make this possible by placing great emphasis on an orderly and civilised working environment where high expectation is the norm. Achievement and success in all aspects of school life are celebrated in many ways including outstanding displays of pupils' work throughout the school, special assemblies, a reward system and an annual prize giving evening.

We welcome pupils who are willing to work hard and become involved in the life of the school and are confident that they will be happy here and will enjoy making the most of the range of opportunities we offer.

SCHOOL UNIFORM

We maintain the highest standards of uniform because we are so proud of our pupils. In fact, we believe our pupils are second to none in this borough and it is a source of immense joy to us to hear comments from visitors about how well presented and well mannered they are. We only wish our parents could see pupils gathered together for assemblies: their appearance is immaculate and does credit to them and their families as well as the school. These high standards in dress are the basis for hard work and good behaviour in the classroom. Our uniform is as follows:

Girls		Boys	
Skirt	Plain navy blue	Trousers	Charcoal grey or black - no colours.
Blazer	Navy blue with badge	Blazer	Navy blue with badge
Blouse	<i>Years 7 - 9:</i> Plain light blue, collar and short/long sleeves; <i>Years 10 & 11:</i> Plain white, collar and short/long sleeves	Shirt	<i>Years 7 - 9:</i> Plain light blue, collar and short/long sleeves; <i>Years 10 & 11:</i> Plain white, collar and short/long sleeves
Cardigan or Pullover	Plain navy blue with long sleeves Plain navy blue with v-neck and long sleeves	Pullover	Plain navy blue with v-neck and long sleeves
Tie	Appropriate to each Year Group	Tie	Appropriate to each Year Group
Socks	Plain navy blue or white, ankle/knee	Socks	Plain dark
Tights	Plain black or navy blue		
Shoes	Standard black	Shoes	Standard black

At Hillside uniform is compulsory for all pupils at all times. No variations are allowed. For example, a pupil coming to school in trainers will spend the day working away from the rest of the class under the supervision of a Pastoral or Progress Manager or Learning Mentor. This is not a punishment but a way of ensuring that we maintain our high standards without exception. Hillside pupils are required to wear their full uniform at all times, including on the way to and from school.



In terms of clothing, we do not allow such items as white or shiny tights, coloured or patterned socks, sweatshirts, pinafores, caps or any other variation on standard school uniform.

We do not allow pupils to wear fashion shoes, boots, trainers or shoes which are designed to look like trainers. Shoes must be plain black with no colouring or designs on them. They must not have the appearance of being black training shoes.

PE EQUIPMENT

For PE lessons pupils wear:

Boys

- Royal blue jersey with logo
- Black shorts
- Royal blue football socks
- Training shoes
- Football boots

Girls

- Navy blue shirt with light blue trim and logo
- Navy blue shorts with light blue piping
- Light blue football socks
- Training shoes
- Light blue sweatshirt



DRAMA KIT

Boys

Black tracksuit pants – no stripes
Black t-shirt with logo

Girls

Black tracksuit pants, jazz pants or
sweatpants
Black t-shirt with logo

All PE and Drama kit can be bought at local suppliers AMJ Schoolwear, 27 County Road.

EQUIPMENT FOR LESSONS

Pupils must bring at least the following items to every lesson:

- Pen
- Pencil
- Ruler
- Calculator

They should also bring extra pens, pencils, coloured pencils, a sharpener and a rubber in a pencil case.

A bag is needed to carry books and equipment.

Valuables should not be brought to school. The school is not covered by insurance for the loss or theft of personal property on the premises.

EXAMINATION RESULTS

We are very proud at Hillside of the success achieved by our pupils. Following the tremendous GCSE results achieved by our students in 2009, this year's results were even better taken as a whole with a tremendous success at grades A* - A!

Government figures show Hillside achieving 95%, our highest ever score, which means that over nine out of every ten students left school with their 'passport' of 5 A*-C grades or above. Pupils also achieved over 41% of 5 A*-C grades including English and Maths.

There is also more to celebrate when we take into account the Government's National Performance Statistics. Last year Hillside children were in the top 6% of schools across the whole of the country in terms of CVA scores (Contextual Value Added); we still await this year's figures but fully expect them to be even higher.

We are proud to have 'Excellence in the Heart of the Community' displayed prominently on the exterior of our school. We know that when children come to Hillside and want to work they will certainly succeed. As our 2010 pupils' grades show, if you have ability you will do well at this school.

PARENTS

Success for our pupils depends on the support and co-operation of our parents. We must have a real partnership if our pupils are to thrive and achieve their full potential.

At Hillside, parents are welcome to ask about the progress of their children and express any concerns they may have at any time. There is no closed door here. You are always welcome to come in and discuss your children's welfare and progress with the appropriate staff. This may be, in the first instance, the Pastoral or Progress Manager or a Form Tutor. You may wish to contact one of our four Learning Mentors or our SENCO. The Headteacher and the Senior Leadership Team are also available for consultation throughout the year.

If we encounter a problem, be it academic, social or behavioural, we will contact you. Whatever the problem, we will listen to what you have to say. We will not sweep problems under the carpet! Please remember that once your child comes to Hillside, this becomes **your** school as well.

We provide opportunities for parents to come into school to find out more about what happens inside the classroom. Some examples of these opportunities are shown below:

- **Study skills sessions** held in the evening, led by our own staff or external trainers to support similar sessions held in the school day for pupils.
- **Informal meetings with parents** to discuss either specific year issues or general school development, e.g. Year 7 Parents Coffee Morning.
- **Drama and musical performances by children**, e.g. whole school performances and the Remembrance Day tribute.
- **Pupil Review Day:** a chance to meet with your child's form teacher and have an overview of his or her progress.

THE CURRICULUM

At the heart of our school philosophy is a belief that all children are individuals with different strengths, skills and aptitudes. We therefore offer a curriculum which is not only broad and balanced but also enriched, stimulating and rigorous. In this way, whatever the needs of individual children we will try not only to meet them but also to challenge those children to do even better than they ever thought they could.

Years 7 - 9 (Key Stage 3)

During these three years pupils follow the National Curriculum for their age.

In each of the three year groups there will be at least four express groups, two mixed ability groups and one group for pupils with particular learning difficulties. There will be some movement between groups depending on individual progress and needs. We will work closely with parents before deciding to change a pupil's group.

All pupils will study:

English, Mathematics, Science, Art, Drama, Geography, History, ICT, a Modern Language, Music, Physical Education, Religious Studies, Technology, Personal, Social, Health and Economic Education and Citizenship. Some pupils will take a second Modern Language also.

The progress of all pupils will be carefully monitored from their first days in school. Their initial class placement will be based upon what they have achieved in the primary school and their SATs levels. Soon after starting at Hillside all Year 7 pupils will take Cognitive Abilities Tests (CATs). When the results of these are known, if we decide it is in the best interests of individuals, we may decide to make changes to the form groups.

In Key Stage 3 teaching groups are sometimes the same as form groups, but pupils are 'set' in appropriate ability groups in Maths and English, and often in Languages and Science also.

Years 10 - 11 (Key Stage 4)

During these two years pupils follow the National Curriculum appropriate for their age. This means all pupils must follow courses in:

English and English Literature, Mathematics, at least one Science, a Modern Language, Physical Education, Religious Studies, Personal, Social, Health and Economic Education and Citizenship, including work-related learning and enterprise.

In addition to these, they will also be able to make some personal choices through a set of 'Options'. The range of GCSE, BTEC and OCR National courses offered to pupils is reviewed and updated annually but currently includes:

Art and Design, Child Care and Development, Dance, Drama, Film Studies, Food Technology, Geography, Graphic Products, History, Information and Communication Technology, Media Studies, Music, Physical Education, Religious Studies, Resistant Materials and Sport.

In Key Stage 4, teaching groups are generally slightly smaller than form groups.

SCIENCE AND LANGUAGE SPECIALISMS

We are delighted to have been re-designated as a Specialist College in Science, Maths and Modern Foreign Languages from April 2009. We will continue to provide excellent education in all subjects for all pupils, with our International Schools Award and our many other quality mark awards standing testimony to that.

We have made a significant step forward as a school with our improved facilities in Science, Maths and ICT. As a Specialist Science and Language College our mission is to:



- raise the achievement of pupils of all abilities at Hillside in Science, Maths, Languages and all subject areas
- create an enthusiasm for Science, Maths and Languages in the school and community
- provide opportunities for pupils to extend their Science, Maths and Languages education through enrichment courses
- offer a range of activities designed to promote further education and careers in Science, Maths and Languages.

The Community

We are increasing provision for life-long learning for young people and adults in health-related sciences and the practical application of Maths and ICT. We work closely with our local primary schools so that we challenge pupils and raise attainment for all. Through links with the scientific community, business, colleges and universities and schools nationally and internationally, Hillside will become the centre for scientific education in Sefton!

Schools for the Community

We are proud of our 'Excellence in the heart of the Community' statement and we are now delivering the 'Extended Schools' core offer.

We have received funding to further enhance our Healthy Schools approach and involve parents and families in a range of activities designed to improve physical and mental health. Hillside has been awarded national Healthy School status.

Mr Carr, our Community Manager, is working closely with health agencies to provide informal workshops for everyone on health issues. Our KS4 pupils are working as out-of-hours junior sports leaders in our feeder primary schools and a programme of 'fit families' has been a great success.

On Monday evenings the Sports Hall is open for a range of activities such as badminton, keep fit and table tennis. We also offer courses in BTEC Science, basic and intermediate Spanish and adult literacy and numeracy; these take place in the main school building.



Sex Education

We take care to introduce information on sexual matters in the proper context of human relationships, moral education and the personal and social development of the child. Our policy has been developed in close co-operation with the school governors and a copy of it is available from the school on request.

Religious Education

We comply with government regulations in the teaching of Religious Education. We approach this in a positive, non-denominational way, our aim being to educate not indoctrinate. We encourage all pupils to participate actively in Religious Education, promoting an atmosphere of tolerance and understanding and giving individuals the chance to formulate and express their own opinions.

Moral and Spiritual Awareness

We believe that moral and spiritual awareness is vital for young people as they take their place in the world. We have a 'thought' for each week, which is displayed in classrooms and discussed by pupils and their form teachers. It is used regularly in assemblies to reinforce moral and spiritual messages. We also believe that creating and maintaining the right working environment is essential if children are to develop their own moral and spiritual awareness.

For this reason, Hillside's corridors and classrooms are filled with superb displays of children's artwork and work from every subject area. Moral and spiritual awareness is also encouraged through positive relationships with others and by ensuring that children learn how to take responsibility for themselves and how to respond in a kind and positive way to the needs of others.



Performing Arts

The Performing Arts form a vibrant and exciting area of school life at Hillside. All pupils in Years 7-9 have access to Music and Drama for one lesson per week, there is a Dance module in PE and GCSE is an option in all these subjects.

Regular performance opportunities and a wide range of extra curricular activities ensure that pupils enjoy a creative and stimulating environment. All pupils are encouraged to meet a range of exciting challenges and develop natural talent and skills to the highest expectations.

DRAMA

- *Practical theatre skills throughout the lower school*
- *GCSE Performing Arts*
- *Drama club*
- *Opportunity to access live theatre*
- *Workshops led by professional practitioners*
- *Public performance opportunities*
- *Palmer School with Everyman Playhouse Theatre.*

Opportunities are provided regularly for pupils to work with professional drama groups and individuals as well as musicians.



MUSIC

Children's natural enthusiasm for making music is developed through a wide range of instrumental lessons including:

- Violin
- Viola
- Cello
- Bass
- Drums
- Saxophone
- Clarinet
- Flute
- Trumpet
- Trombone
- Piano
- Acoustic guitar
- Electric and bass guitar



No charge is made for music tuition in school as we believe in equality of opportunity for all pupils. However, we do expect that pupils taking lessons will demonstrate their serious commitment to music.

Sport

We believe strongly that sport is for everyone; consequently, all pupils are encouraged to take an active part in lessons.

This encouragement and support enables students to develop their skills and achieve their full potential in a wide range of activities.



Inter-form competitions take place throughout the year in athletics, rugby, football, cricket, cross-country, basketball, netball and rounders. These are for everyone, irrespective of ability, and provide a competitive environment at varying levels. There are also school teams in a full range of sports.

We have a ‘multi-sport playing area’ on site that accommodates fitness training sessions along with netball, rounders, hockey and football practices. We also have an excellent Sports Hall on site.

Many of our pupils achieve sporting success throughout their school careers and we are so proud that many of them continue their sporting involvements when they leave.



Able Children

We believe that very able children have their own special needs. Accordingly, we arrange our class groupings and our lesson planning to meet these needs.

In each year group we have at least four 'express groups' for our more able pupils, with one of these groups being pushed along particularly quickly. We stretch and challenge pupils by setting high standards and expectations in the classroom with appropriate work and careful monitoring of progress. We also provide a range of extra-curricular enhancement activities for our most able children.

Our commitment to our most able children has been boosted by our involvement in the Government's 'Excellence in Cities' initiative.

A key element of this is known as the '**Gifted and Talented**' programme in which our most able children are set challenging targets at both key stages and which has a distinct teaching and learning programme. This is closely linked to our specialist status which includes being designated a lead school for Gifted and Talented provision.

There have been many opportunities for able pupils to be supported and extended. Here are some recent examples:

- Year 9 pupils undertook theatre workshops and other master classes.
- The Formula Schools engineering based project has enabled some Year 10 pupils to build model Formula 1 cars and race them at Silverstone.
- The Aimhigher programme, which aims to increase the numbers of pupils going on to Higher Education, supports the organisation of events including Science road shows and Careers presentations. We also have our own dedicated 'Aimhigher' learning mentor.
- Summer Schools at University including Liverpool, Lancaster and Keele Universities.
- Gifted and Talented Summer Schools, with a science theme. Topics covered have included space, chocolate, animals, health and fitness and holidays.
- Enterprise day with 'Plan It' Sefton.
- A/A* revision master classes.
- A-level taster day for science at Belvedere Academy.

We assess pupils as they work through their various lessons and set targets that we believe are challenging yet realistic. Through our monitoring of their progress and our encouragement of their talents we are determined to see more and more children experience success in their public examinations and in their future careers.

A number of our most able pupils are members of Young Gifted and Talented, previously known as the National Academy for Gifted and Talented Youth.

Pupils with Special Educational Needs

Although all staff share a collective responsibility for children with particular learning needs, there is SEN specialist teaching in both English and Mathematics throughout the school. In each year in the lower school one form group has been established specifically for pupils with learning difficulties so that additional resources for these pupils can be used most effectively. They also benefit from the additional support of non-teaching classroom assistants and some small group work.

“Success-Maker” computer programs are regularly used in both Mathematics and English and reading abilities are boosted through a whole school reading enrichment programme.

For pupils who would like some extra help with reading, writing or handwriting, support can be found in the **After School Club** that is run in the Pupil Support Centre at the end of the school day.

Congratulations Postcards



Congratulations postcards are sent home to parents of pupils who have made outstanding efforts and achievements with their work. They are very special and so are only sent in recognition of the most excellent work.

Reward Scheme

Pupils in Years 7, 8 and 9 are awarded Merit Marks in these areas:

- Excellent work
- Excellent behaviour
- Kindness



The total number of Merit Marks given is rewarded and celebrated at a special presentation assembly at the end of each term, where pupils receive Gold, Silver and Bronze certificates. All merits are entered into a prize draw and are picked at random to win individual prizes. The form with the highest number of merits also has the opportunity to enjoy a treat on the last day of term.

Attendance Rewards

Good attendance is the basis of all academic achievement and we always reward pupils who have achieved a high level.

Each week, all pupils who have achieved 100% attendance are entered into a prize draw. Six winners are then picked at random to receive a ‘Golden Voucher’, which is redeemable at ‘Food on the Hill’ for a snack at morning break.

Where a full form class achieves 100% attendance in a week, every pupil in the class receives a ‘Golden Voucher’.

Library Resource Centre

The Library Resource Centre at Hillside is one of the best pupil learning areas you will find for miles around. It was completely refurbished to a very high standard and no expense has been spared to provide a full range of stimulating and exciting books. Children may use the Library for quiet reading or homework, either in the day time or after school. There is also a bank of computers to help with research and to enable the pupils to wordprocess their work. There is a dedicated Careers Education Centre adjacent to the Library which is used mainly by older pupils.



Homework

We set homework on a weekly basis for all subjects. We expect all pupils to complete this work by the deadline set and to ensure it is done to a high standard. Children who do not hand in their homework on time may be required to do that work in school at the end of the school day.

Parents will be given 24 hours notice if pupils need to stay in school to complete their homework.

We offer pupils the opportunity to use school facilities to carry out research and complete work both at lunchtime and after school. These facilities include the use of ICT facilities and the Homework Club in the Library Study Centre.

Study Planner

We provide all our pupils with a study planner to help them organise themselves effectively. They are expected to make full use of these so that they can plan ahead and keep a record of all the work they need to do at home. This also provides you as parents with an opportunity to know about the work that is being done.

The Study Planner includes a good deal of useful information such as a personal timetable, term dates, merit mark selection, school rules, uniform and equipment. Also, it has sections for a diary and for target setting.

THE WORK RELATED CURRICULUM

Careers Advice and Guidance



Hillside has been seen as a centre of excellence of Careers Education and Guidance. Our pupils take part in a planned programme in which group or individual guidance is given, along with comprehensive and impartial information to assist pupils in making informed decisions about their futures.

We give all pupils the chance to participate in compiling and reviewing personal records of experience and achievement, as well as action plans. These encourage the development of self-awareness and assist continuing progress after leaving school.

We work closely with the “Connexions” service. Our careers library is open every day during lunchtime; it has a comprehensive selection of careers guidance materials with access to computers and CD Rom careers resources, with particular emphasis on Higher Education. Careers advice and guidance at Hillside has been used as a model of good practice for other schools.

Work Experience



During Year 10 we give all pupils the chance to experience work. This work experience is normally arranged as a two week block and is organised by Sefton EBP.

Placements are usually arranged locally, although the opportunity to work further afield does exist. Some pupils wish to make their own work placement arrangements and are supported in doing so.

Links with Industry

Hillside has a strong working relationship with local firms and companies. Members of staff have spent time working in industry and we have sent pupils on placements additional to the Work Experience opportunity when it was of value to their school courses.



The curriculum is enriched by support from employers who regularly work alongside staff and pupils in subject delivery.

CURRICULUM ENHANCEMENT

At Hillside we believe that children learn best when they are engaged in and stimulated by an exciting and enriched curriculum, which can take them beyond the confines of the National Curriculum.

We take pride in opening up as many opportunities as possible for our pupils to work with professionals other than teachers and experience learning outside the classroom.

Some of the activities pupils have been involved in recently include:

- Visits from theatre companies
- Shakespeare and theatre visits
- Poetry workshops
- International 'on-line' magazine
- Study skills sessions
- Visits abroad
- Links with schools overseas
- Music workshops
- Year 7 Parent and Pupil Study Support Sessions
- Producing Radio Station broadcasts with North Sefton City Learning Centre
- International video-conferencing.
- Active workshops at the Sefton City Learning Centres.

CLUBS AND ACTIVITIES

There is a wide range of club activities available at Hillside. Some activities take place at lunchtime and some take place after school. Pupils will have the opportunity to involve themselves in many different activities, for example:

The Ancients	Learn more about ancient civilisations and the lives of people in the distant past – Aztecs, Incas, Egyptians, Greeks) as well as some archaeology
Art Club	Opportunities for pupils to develop their ideas and skills further after school.
Book Club	3.00pm – 4.30pm, once per fortnight in conjunction with Sefton Libraries: reading, activities, crafts, refreshments.
Breakfast Club	This runs from 8.00am – 8.40am every day. It provides pupils with the opportunity to play games and meet with friends. Pupils can also buy some toast and a drink from the canteen.
Computer Club	There are opportunities at lunchtime and after school to use a wide range of computer programs.
Choir	Run by the Music team and which is involved in performances throughout the year
Drama Club	This club runs after school one night every week. Pupils attending will be able to enjoy themselves with drama activities whilst improving their performance skills. There are also a large number of other extra-curricular drama activities.

“Eco” Club	This lunchtime club works hard to help the school achieve its Eco-awards and is involved with an international project on environmental sustainability
Film Club	Hillside brings alive the world of the cinema.
Formula Schools	This after school club works to build model racing cars!
Geography	Barbie Club – A geography club looking at the globalisation of Barbie and why she is such a successful ‘business woman’
Learn2learn lunch	A lunchtime club looking at problems and puzzles
Modern Language Clubs	Pupils coming along to these weekly clubs have the chance to practise French or Spanish . Pupils will find out more about life in France and/or Spain and may even get to taste some French or Spanish food. We also run taster clubs in Italian , German and Polish for interested pupils.
Homework Club	This club is open to all students from Monday to Friday after school until 4:30pm. It takes place in the Library and computer room. The Librarian is available if pupils need any help.
Maths Cipher club	A code breaking club
Music Club	Various musical activities are available during lunchtime and after school which give pupils the opportunity to learn new instruments or to carry on playing instruments already learned. They can join the recorder or guitar group, the keyboards group, come along to the Samba drums group, or join the choir . There are also opportunities to take part in extra-curricular music lessons which include woodwind, drums, brass and piano lessons.
Science Clubs	A range of activities which focus on fun and exciting science projects, including: <ul style="list-style-type: none"> • “Charms & Potions” • STEM: Science, Technology, Engineering & Maths, which runs the Banjo club making a banjo from scrap materials and “Fashion”, making fashion wear from scrap paper and plastic bags • “Lights, Camera Action”
Sports Clubs	These include soccer (boys and girls), hockey, athletics, netball, badminton, basketball, rounders, trampolining, dance, gymnastics, rugby, table-tennis and cross-country . All pupils are welcome. There are also several PE and fitness activities which take place after school.

At Hillside we are always keen to listen to pupils’ opinions. If anyone has ideas or suggestions for a club or activity then they can make suggestions through the School Council meetings.

School Council

Hillside has a School Council that gives pupils a chance to air their views and opinions so that we can improve aspects of school life wherever possible. Currently there are twenty councillors, with more to be added from our new Year 7 intake. We have half-termly meetings to discuss pupils' views and opinions.



The aims of the School Council are:

- To allow pupils to become partners in their education, making positive contributions to the school ethos and environment.
- To develop independence and communication skills while teaching pupils to listen to others and recognise themselves as worthwhile individuals with the right to be heard.
- To develop self-confidence, social skills and morally responsible behaviour within the school.
- To teach pupils about how to contribute to society and what it means to be an active citizen.
- To provide citizenship education through the development of a school council.

International School Award 2009-2012

Hillside is fully committed to developing our pupils' awareness and understanding of other people, their lifestyles and cultures throughout the world. In 2008 we were named Spanish Secondary School of the Year (Instituto Español del Año) by the Spanish Embassy in London. Further, in the British Council/HSBC Link2Learn Awards, Hillside was named the International Secondary School of the Year. The school was given these awards due to the hard work of our pupils!

In the current school year we are involved with a wide range of activities that include the following:

- **'2020 Vision' - Comenius Project**

We use ICT and telecommunications to work with children in other European schools:

IES Districte Maritim, Valencia, Spain,

Oriani-Mazzini, Milan, Italy

IIS L V Bertarelli, Milan, Italy

College Roger Contrepas, Marsillargues, France

Stredna Odborna Skola, Svidnik, Slovakia

Zakladna Skola, Svidnik, Slovakia

Niva-Kaijan Koulu, Nivala, Finland



- **European Partnerships in Electronics and Communications**

A group of KS4 pupils work on topics in Design and Realisation and share ideas with children in Germany and Spain using a sophisticated CAD programme.

- **Language Learning Links**

In order to support our modern language lessons we have active links with schools in Spain and France. We have a strong exchange link with Colegio La Reina in Málaga, Spain.

- **Asian Dialogues**

We are developing a link with a school in South Korea for our Year 7 pupils to work together on Sport and English.

- **Link School in India**

We work on a regular basis with the Bal Bharati School in New Delhi, India, on topics related to Science.

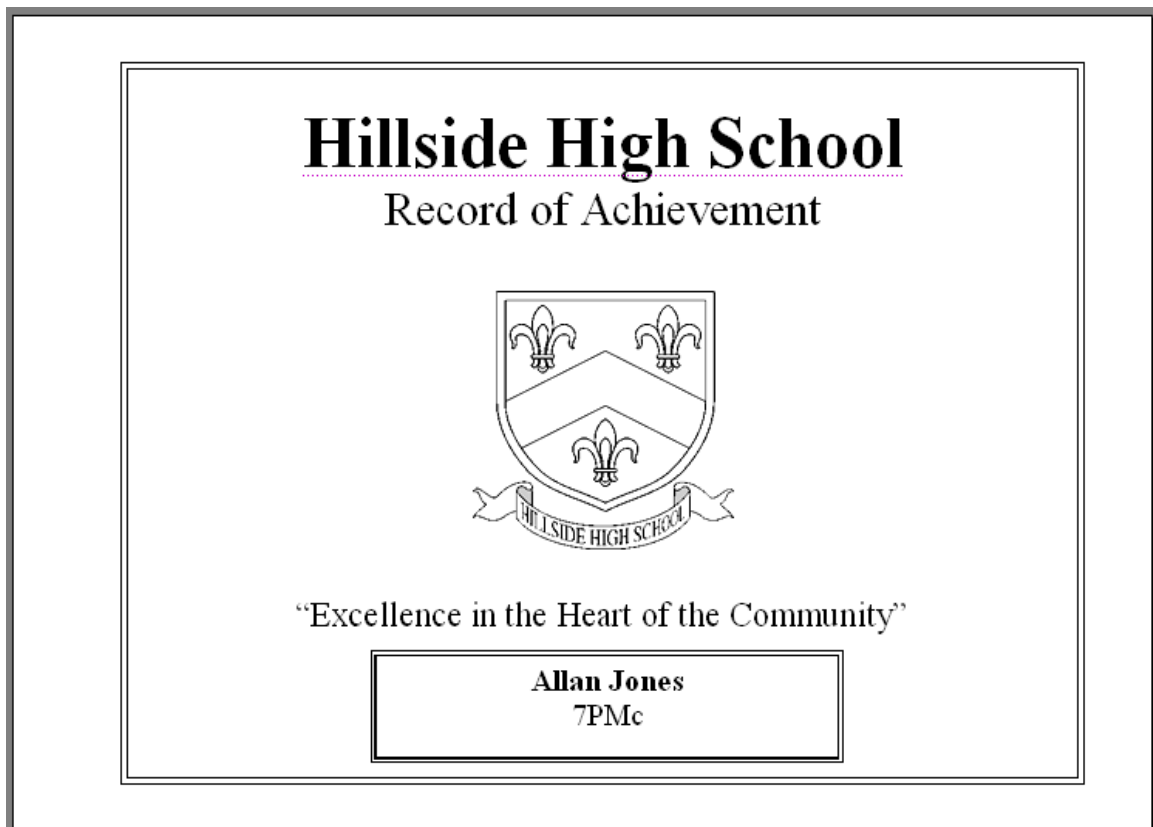
KEEPING PARENTS INFORMED

Record of Achievement

We keep parents in the picture about their child's progress at Hillside.

At the start of each year parents are notified of the target levels or grades set for their child in each subject. Twice a year we send progress reports home to parents, outlining each child's level of effort and the progress made towards their targets over the previous term. We also send home reports on annual school examinations.

Once a year, we send a Record of Achievement home to parents. This summarises all the school achievements of each individual child and can also have information about out of school activities. We really welcome your help as parents in completing this document.



Parents' Evenings

All parents are invited to our Parents' Evenings to discuss their child's progress with the teaching staff; they take place between 4.15pm and 6.45pm. There is also a day set aside during which parents and pupils have the time to discuss subject targets with form tutors. Any parent who wishes to discuss any matters concerning their child's progress or welfare at any other time is very welcome to visit the school. Parents will need to arrange an appointment so that the person they wish to speak to is available. Normally they should contact the Pastoral or Progress Manager.

PASTORAL CARE

Hillside is a 'child-centred community'. This means that our children always come first and is reflected in the caring work of all our staff, who set high standards and insist on good behaviour and relationships, smart appearance and regular attendance and punctuality. The staff display courtesy, consideration and fairness in all their dealings with pupils and expect the same in return.

Pastoral Structure

The pastoral team is led by Mrs N Cross (Assistant Headteacher, Pastoral)

Mrs J McCarthy	-	Pastoral Manager Years 7 & 8
Miss M Palmer	-	Progress Manager Key Stage 3
Mrs K Langan	-	Progress Manager Year 10
Mrs M Dolders	-	Progress Manager Year 11

The form tutor is the first point of contact for all pupils and is the person whom they meet every day for a short period during both morning and afternoon registration. The form tutor is the person who can answer questions and help with problems.

However, should you ever wish to come into school to discuss some aspect of your child's education please contact the relevant Pastoral or Progress Manager, who will be pleased to make an appointment to see you.

Student Services



We have a Student Services Centre with a dedicated team. Located just off the foyer, Hillside children should go there with any problems, or to ask for any help they might need. The team are also trained to deal with any minor first aid. It has proved to be very successful!

Advice and Counselling

Form tutors and other members of staff are always available to provide advice and counselling.

Hillside pupils also benefit from the guidance of our full time Learning Mentors - Mrs A McGing, Mrs L O'Brien, Mr A Hudson, Transition Learning Mentor Mrs F Foster-Glover and Pupil Support Worker Ms C Sheils. They are available to help pupils experiencing difficulties with any aspect of school life and they work closely with parents and the school's own pastoral staff. Additionally, we are supported by Sefton's Education Welfare Service.

School Nurse

Mrs Catherine Brindle, School Nurse, oversees the Child Health Surveillance programme, which includes an opportunity for pupils to receive a programme of effective immunisations. She may be contacted at the school by appointment or at Bootle Health Centre, Park Street, Bootle, on 0151 933 6606 to provide any information or help regarding health problems.

Attendance

We cannot emphasise too strongly the importance of good attendance if children are to do justice to their natural ability in school. Both prolonged absence and odd days off cause serious disruption to studies and can be particularly disastrous for pupils on examination courses. For these reasons, Hillside pupils are not expected to take term time holidays with their parents. **In exceptional cases**, a one off holiday absence may be authorised if the request is sent to the Headteacher in advance of the holiday.

On a more routine basis we ask that you do all you can to ensure your child comes into school regularly. Good habits established early on are excellent training for later life.

In order to support parents as much as possible, at Hillside we operate a “first day response” system. This means that if we have no message of explanation from you regarding the absence of children by 10.00am you are likely to be telephoned by our one of our Attendance Officers and may be visited at home.

In all other cases, a brief note of explanation must be brought in to school on the first day back.



Punctuality

We also ask that you help us by ensuring that pupils are punctual for school. They should be in the school no later than 8.45am ready for morning school and 12.55pm for afternoon school. Attendance and punctuality are recorded and pupils with 95% plus attendance are rewarded with a certificate.

HEALTHY SCHOOL

Hillside is totally committed to improving children's lives in school by paying close attention to our curriculum, our buildings and our food. We have gained the 'Healthy Schools Award' for healthy eating and have actually collected all twelve awards for raising our pupils' awareness of the value of healthy lifestyles.

We have been determined to provide a wide range of healthy choices in food served in a lively environment.

Breakfast Club

A breakfast club is run by two teaching assistants from 8.00am to 8.40am every morning in the dining room. This is a safe and comfortable environment which offers a range of activities or simply a place to relax. Toast and drinks can be bought at this time in the dining room.

Break Snack Bar

This is the place to be at break! Toast, bacon, muffins, cold snacks, fruit and biscuits are available, together with a range of hot and cold drinks.

Lunch in the Dining Hall

There are now four points of sale in the dining room; a wide range of sandwiches, salads, baked potatoes and fast food options are served at one end of the hall while hot plated meals are available at the other where, for example, the meal of the day is available at £1.55. At Hillside we have a cashless cafeteria system. This means that no money can be used in the Dining Hall; instead, pupils use their fingertips to access their accounts at the till. Money can be credited to a pupil's account by putting cash into the machine located by Pupil Services, by cheque to the school office or by paying online.

Year 7, Year 10 and Year 11 pupils are allowed to go in for lunch first. Pupils with packed lunches may eat them either in the Dining Hall or in their own form room.



As we operate a "stay on site" policy, only pupils going directly to their own home for lunch should leave school premises during lunchtime. Under no circumstances should any pupil be off-site at any other time without permission from the relevant Pastoral or Progress Manager, following a written request from a parent to allow that pupil to go directly home for lunch. **Buying food from local shops or food vans is not allowed under any circumstances.** In line with government guidelines, we must also insist that pupils do not bring fizzy drinks into school. Any pupil found with a fizzy drink will have it confiscated.

PUPIL BEHAVIOUR

At Hillside we expect only the highest standards of behaviour from all our pupils. Because we think that good behaviour is such an important part of school life, we have included our behaviour policy in the next pages of this prospectus.

We also believe that children can only work well if they feel happy and secure. At Hillside we are committed to ensuring that children achieve their potential and enjoy their schooling in the process. As such, we are determined to deal effectively with any form of bullying, including any evidence of racial intolerance. We have a clear and detailed policy about bullying and this is available from the school on request. Anyone involved in any form of bullying will be dealt with most severely and may even be permanently excluded.

BEHAVIOUR POLICY

Aim

Our aim is to maintain a secure and orderly environment in which individual students can flourish and achieve their full potential in accordance with the school's philosophy and mission statement.

We do this by providing rules, guidelines, rewards and disciplinary procedures which are fully understood by staff, students and parents and guardians. These have been approved by the Governing Body.

School rules are uncomplicated and are based on respect both for self and for others. They are as follows:

- Respect yourself and your work.
- Respect other pupils and all adults in school.
- Respect your school.

Guidelines for Student Behaviour

The following guidelines are given to make sure that pupils understand how they are expected to behave. These rules are needed so that they and all other students and adults in school are safe at all times and are able to work well in lessons.

To help pupils remember these rules we make sure that everybody in the school is given a copy of them before they start at school. They are also explained to pupils during PSHEE lessons.

These guidelines are addressed directly to our pupils:

• ***Respect yourself and your work***

1. Show that you respect your work by presenting it in a neat and tidy manner.
2. Record your homework in your study planner and hand it in on time according to your homework timetable.
3. Take a pride in your appearance and always arrive in school looking neat and tidy. You must always wear full school uniform.
4. Wear your blazer at all times around school. It may only be taken off if your teacher gives you permission.
5. Remember not to wear jewellery in or on the way to school.
6. You must obey the following classroom routines:
 - a. Remove all outdoor coats as soon as you enter the main school building.
 - b. Put away any food, sweets or drinks you may have had out during break or lunchtime. Remember that chewing gum is not allowed at all.
 - c. You must arrive at lessons and registration on time.
 - d. Line up outside classrooms quietly until you are allowed to enter.
 - e. Always ensure that you have everything that you need for lessons (pen, study, planner, pencil, ruler, books, PE kit, etc).
 - f. During lessons listen to your teacher and always try to do your best.
 - g. At the end of each lesson leave in a quiet and orderly manner when dismissed.

• ***Respect for each other***

1. You must always behave in a way which will allow us to be proud of our school.
2. You must always give way to staff and other adults in the corridors and at entrances.
3. You must always be courteous and polite to each other and to all adults in the school.
4. You must always respect other people's beliefs and cultures.
5. You must always follow a reasonable instruction which is given to you by a teacher or an adult who works in the school.
6. You must respect the safety and well-being of other people inside the school and for this reason you must not bring items into school which may cause danger, discomfort or illness such as:
 - aerosol sprays of any description
 - airguns or a realistic imitation
 - alcohol
 - cigarettes, tobacco, matches or a lighter
 - drugs or medicines of any description unless medically prescribed and permission has been obtained from the Headteacher
 - knives, including realistic imitations and sharp or dangerous instruments (*The law insists that police will be called if a student brings a knife to school*)
 - laser pointing devices
 - solvents

• ***Respect your school***

1. You must respect school property, including books, desks and buildings. Damage should be reported at once.
2. Always put your litter in the bins provided so our school will always look at its best.

- ***Movement around the school***

1. You must always use the crossings on the way to and from school. Always cross the main road with caution and do not jump over the barriers in the centre of the road.
2. You must always walk inside the school building and attempt to keep to the left.
3. You must not climb over the school railings round the edge of the school as this is dangerous.
4. You must not walk around the front of school. It is often busy due to the parking of cars and delivery wagons. It is out of bounds.
5. You must not use the main door except in an emergency or when accompanied or instructed by a member of staff.
6. You must not leave the school grounds during the day unless you have permission. This will only be given when you bring in a note from home telling us that you have to leave the building for a medical appointment or other urgent matter.
7. You must not go off site to buy food from local vans or shops either at break or lunchtime.

- ***Mobile Phones and portable music players***

We advise you not to bring a mobile phone with you to school. However, if you do you must not have it switched on or take it out of your bag or pocket when in school. If you are seen with a mobile phone or a portable music player when in school the item will be taken from you and stored in the school office.

It will be returned only to an adult member of your family.

The same applies to MP3/MP4 players and other personal music players.

We do this to help to prevent loss or theft of valuable items as well as to avoid misuse of the equipment.

SAFEGUARDING CHILDREN

Safeguarding children and child protection are issues about which we all feel extremely strongly. At Hillside, all staff have received child protection training and Mrs Ryan, Deputy Head, and Mrs Cross, Acting Assistant Headteacher, are fully trained to fulfil their roles as designated teachers for Child Protection. The school has a duty of care to our pupils and if any young person makes a disclosure regarding their personal safety or well-being it is the school's responsibility to make a referral to Social Care outlining our concerns. When this happens, either Mrs Ryan or Mrs Cross will endeavour to inform parents of her actions on the same day, although it is worthy of note that this is not always possible. For example, if a parent/carer's telephone number has changed it would cause a delay. Social Care will visit the family within 24 hours of receiving the referral and assess the situation. Often, they will simply offer a family advice or signpost other services that can support the family. Any safeguarding and child protection issues should be discussed directly with either Mrs Ryan or Mrs Cross here at Hillside.

PRIVATE FOSTERING

As a school we now have a statutory obligation to inform the local authority of any pupil who is privately fostered.

A private fostering arrangement is essentially one that is made without the involvement of the local authority. It is for the care of a child under the age of 16, or under 18 if disabled, by someone other than a parent or close relative such as a grandparent, sibling, uncle or aunt.

Any arrangement for less than 28 days does not count as private fostering but any arrangement for more than 28 days does.

A private foster carer may be a friend of the family, a distant relative, the parent of a friend of the child, or someone previously unknown to the child's family who is willing to privately foster a child. When this is the case all schools have a legal duty to notify the local authority of any pupils who are privately fostered. This extends to pupils who are already privately fostered, without the local authority's knowledge. Wherever possible we will inform the pupil, his or her parents/carers and the person privately fostering of our actions. Notification to the local authority must be made within 48 hours of us learning that a pupil is privately fostered and this may, on occasions, make informing all the people involved difficult.

The staff in school with responsibility for private fostering are Mrs Foster, designated member of staff for Looked After Children, and Mrs Cross, Assistant Headteacher, Pastoral. If you require any more information about private fostering please do not hesitate to contact them.

Home/School Agreement

On entry to Hillside all pupils and parents/guardians will be expected to sign a Home/School Agreement. This is a contract between pupils, parents and the school to ensure a commitment to supporting your progress and development in line with school policies and expectations.

Reward Scheme

If pupils follow the school rules carefully and work hard they will be rewarded in the following ways:

- ***Merit Marks***

At Hillside pupils in Years 7, 8 and 9 are awarded Merit Marks for positive attitude and behaviour, good attendance and punctuality. These are given by all subject teachers and form tutors at the end of an agreed time scale. The total number of Merit Marks given is rewarded in a special presentation assembly at the end of each term with a Gold, Silver or Bronze certificate. These certificates should form part of the Record of Achievement at the end of the year. The pupil who has achieved the most points for effort will also be presented with a certificate for endeavour at the Annual School Presentation Evening, held in October.

- ***Certificates of Merit***

These are awarded for academic, social and sporting achievement, as well as service to the school. It is school policy to celebrate achievement and special assemblies are set aside to award certificates and openly acknowledge achievement.

- ***Annual Prize Giving***

Each year Hillside has a Prize Giving Awards Ceremony to celebrate students' achievements. This is shared with parents, governors and special invited guests from the local community. Students in each class who have made good progress will receive a prize. Prizes are also awarded to students who have performed well in GCSE and given special service to the school.

- ***Display of Work***

When students do particularly good work we will display it on the special boards in the classrooms and the corridors for others to see and admire.

DISCIPLINARY PROCEDURES

● ***Minor Incidents***

If a pupil breaks a school rule or ignores a guideline then he or she can expect to have some form of sanction imposed by a teacher. Sanctions could include, but are not limited to, the following:

- Extra work to be done at home, especially if the pupil has missed work in lessons.
- Missing break or lunchtime.
- Carrying a progress report or conduct card.
- Detention for up to one hour (24 hours written notice will be given).
(*whole class detentions will not take place*)
- Working away from the class with the Pastoral or Progress Manager or other teacher.
- Formal reporting to Police or Local authority

● ***Persistent Bad Behaviour***

If a sanction does not improve behaviour then the form tutor may place the pupil in detention in order to discuss any problems he or she may be experiencing.

If a pupil misbehaves outside lessons then he or she will be reported to the Pastoral or Progress Manager or a senior member of staff who may impose a sanction. A Pastoral or Progress Manager can place a pupil on an appropriate card to monitor progress. Referrals may come through a form or class teacher. The pupil will take the card from class to class so that teachers can comment on work and behaviour. The pupil will remain on the card until he or she achieves 15 days of good behaviour within a specified period. Continued referral will result in the more serious sanction of a Conduct Card.

A Pastoral or Progress Manager may withdraw a pupil from lessons until behaviour improves.

Parental contact will be maintained at all times throughout this process.

For a very serious matter or persistently poor behaviour the Pastoral or Progress Manager may send a pupil to the Assistant Headteacher, Pastoral, who will decide on the best course of action to take and keep the Headteacher informed.

This could mean working with a Learning Mentor, the SENCO or other appropriate support staff and will involve a series of counselling sessions according to the pupil's individual needs. These may be individual or group sessions.

At this point it may also be felt that the pupil is at risk of fixed term or permanent exclusion. A Pastoral Support Plan would need to be implemented. These contain specific improvement targets for pupils and outline additional ways in which school and parents will work together to try and prevent permanent exclusion. A strict monitoring process will be set up with 16 week reviews to evaluate progress and support.

• ***Serious Offences***

The School Governors are required by the government to inform all students what they consider to be unacceptable. In this school the following are considered to be examples of serious misconduct and might be grounds for exclusion from school. Exclusion may be fixed term or, in the case of extremely serious misconduct, may even be permanent:

- serious violence, actual or threatened, against a pupil or member of staff;
- bullying;
- bringing a prohibited item to school;
- persistent disruption of lessons;
- vandalism;
- racial harassment (*Any incident of racial harassment will be acted upon following strict guidelines which may result in the action being reported to the LA*)
- sexual abuse or assault;
- supplying an illegal drug;
- carrying an offensive weapon, including realistic imitations;
- repeated failure to carry out detention or similar imposition;
- theft;
- any criminal act;
- any form of behaviour considered to be dangerous which puts the safety and well being of others at risk;
- swearing or other bad language directed at pupils, teachers or other adults with intent to insult people or disrupt lessons;
- any other one-off offence considered by the headteacher to be an exceptionally serious one.

Parents will always be informed if any of these take place.

• ***Inclusion Centre***

We have set up an in-school Inclusion Centre. Through this, certain pupils at risk of permanent exclusion have a final opportunity to work on strategies to help them manage their own behaviour away from their peers.

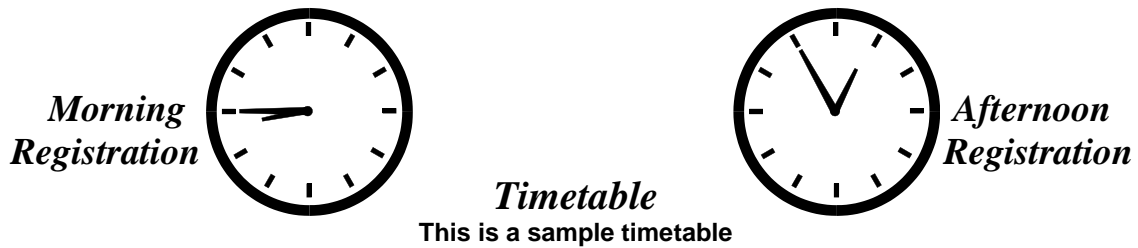
A maximum of two terms may be spent in the Centre, during which time pupils will follow a structured curriculum with clear and challenging targets. Admission to the Inclusion Centre is a formal process in which parents are fully involved.

The Centre is an attractive and bright room situated next to Children's Services.

THE SCHOOL DAY

School doors opened	8.30am	Pupils enter school to go to tutor rooms
REGISTRATION	8.45 – 9.00	Registration and assembly
	9.00 – 10.00	Lesson 1
	10.00 – 10.15	BREAK
	10.15 – 11.15	Lesson 2
	11.15 – 12.15	Lesson 3
LUNCH	12.15 – 12.55	
REGISTRATION	12.55–1.00	Registration in tutor rooms
	1.00 – 2.00	Lesson 4
	2.00 – 3.00	Lesson 5
SCHOOL ENDS	3.00pm	

At the start of the morning break pupils should leave the building by the nearest exit. On occasions when there is a wet break Lesson 1 will be extended by 5 minutes and Lesson 2 will start 10 minutes earlier. During the change-over pupils will have the opportunity to visit the toilets, which will be opened by the designated staff.



	8.45 - 9.00	9.00 - 10.00	10.00 - 10.15	10.15 - 11.15	11.15 - 12.15	12.15 - 12.55	12.55 - 1.00	1.00- 2.00	2.00 - 3.00
Monday	Registration/ assembly	EN GN 3	Break	SC WD 21	PE LM _c	Lunch	Registration	MA DH 46	ML LC 33
Tuesday	Registration/ assembly	AR SB 30	Break	EN GN 3	DT EC 10	Lunch	Registration	TG PM _c 36	HI KL 15
Wednesday	Registration/ assembly	ML LC 33	Break	MA DH 46	GG CCh 13	Lunch	Registration	RE DC 6	SC WD 21
Thursday	Registration/ assembly	SC WD 21	Break	IT AM 29	MU NR 8	Lunch	Registration	PE KP	EN GN 3
Friday	Registration/ assembly	HI KL 15	Break	EN GN 3	MA DH 46	Lunch	Registration	DR CCS 12	DT GS 10

School Lunches

Pupils of Hillside will need:

Enough credit in their personal account for school lunch

OR

A packed lunch

OR

A free school meal

if they intend to stay in school at lunchtime.

Please note:

If your child was entitled to free school meals at primary school he or she will not automatically qualify on transfer to secondary school. You will need to reapply to your Local Education Authority, who will then notify us.

Sefton Residents

Student Support Section
Free School Meals
Town Hall
Oriel Road
Bootle
L20 7AW

Tel: 0151 934 3456

Liverpool Residents

Liverpool Direct
Free School Meals
Education Awards
PO BOX No 6573
Liverpool
L69 2WJ

Tel: 0151 233 3006

Children are not allowed to go out of school to local shops or vans to buy food, goods or drinks at lunchtime.

ADMISSIONS

Admissions at all county High Schools in Bootle are based upon contributory feeder schools. This means that Hillside is linked with two main feeder schools, Christ Church C of E Primary and Bedford Primary. As a result of open enrolment, pupils are also admitted from a wide range of other feeder schools both in Sefton and Liverpool. Every school also has a legal obligation to admit a pupil who has a statement of special educational need that names that school in his or her statement.

Regular visits to cluster feeder primary schools take place throughout the year to prepare and plan the smooth transition of Year 6 pupils. The SENCO will also visit to give individual attention to pupils who are likely to be on the special needs register or who have a statement of Special Educational Needs. An education history is obtained to form the basis of necessary record keeping which will allow appropriate grouping of pupils, curriculum planning and target setting. Parents are also invited to an evening meeting where they are addressed by the Headteacher and meet the students' new form tutors. They will also be given information booklets for themselves and their children. Year 6 pupils are invited to spend some time at Hillside to have taster sessions and sample various activities so that they become familiar with the school building and routines.

A booklet outlining admissions procedure for local secondary schools, together with an application form from the LA, will be made available to parents of pupils at Bedford Road and Christ Church. The application form should be returned to the primary school.

For pupils currently attending Liverpool schools, parents should simply put Hillside High School on the Liverpool LA form as admissions are now being co-ordinated.

Our standard admission number is **190**. In 2010 there were **422** initial applications. Where the number of applications exceeds our standard admission number priority is given to children in the following order:

First Priority:

- Children who are in public care when preferences are expressed and who are expected to still be in public care when they go to the school; in 2010, 2 applicants admitted were in this category.

Second Priority:

- Children who have a brother or sister in the same house who already goes to the school, as long as they will still be at the school in September 2011 (see note [1] below); in 2010, 56 applicants admitted were in this category.

Third Priority:

- Children who, at the start of the Spring term 2011, are on the rolls of Bedford Primary School and Christ Church Church of England Primary School (see note [1] below); in 2010, 56 applicants admitted were in this category.

Fourth Priority:

- Other requests that name the school as a preference (see note [1] below); in 2010, 75 applicants admitted were in this category.

Note [1]: If it is not possible to offer places for all applications within this category then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home to the school gate.

POLICY ON CHARGING FOR SCHOOL ACTIVITIES

The Governing Body of the school accept the LA's policy on charging, in response to the 1988 Reform Act. School cannot charge for any curriculum based event, but will seek voluntary help, otherwise resources will be impossibly strained and many activities will not be able to take place. No individual hardship will occur.

PHOTOGRAPHS OF SCHOOL ACTIVITIES

At Hillside, we have a tradition of celebrating our pupil's involvement and achievement in a wide range of activities and events by taking photographs, when appropriate, and displaying them in school, in school publications or in the local press.

If you **do not** wish your child's photograph to be used in this way, please contact school and speak to Mrs Henders, School Business Manager.

COMPLAINTS PROCEDURE

Complaints will be dealt with in accordance with the LA's policy document 'Local Arrangements for the consideration of Complaints'. Advice about how to make a complaint is freely available from school

MEDICAL POLICY

We have a policy that sets out how we help pupils who need medication during the school day. We aim to support parents in ensuring regular attendance for pupils with long-term health problems such as asthma, diabetes and epilepsy. We will provide the essential support to meet the total needs of these pupils in school.

Additionally we have guidelines which govern how medicine may be administered. Trained first aiders include certain members of the office staff, technicians in science and in technology and a number of teaching staff.

We encourage parents to work with us as we seek to provide the maximum support for individual children. We actively involve parents in developing any arrangements for providing essential medication.

Copies of all these policies are available in school should anyone wish to read them in full.

SCHOOL GOVERNING BODY

Mrs H Raffell	Chair
Mrs B Rouse	Vice Chair
Mrs L Cheetham-Mercer	Parent Governor
Mrs W Daly	Staff Governor
Mrs V Holden	Staff Governor
Mr A Lamb	Community Governor
Mrs S Lees	Parent Governor
Mrs W McManus	Community Governor
Rev T Rich	LA Governor
Mrs L Seddon	Parent Governor
Mrs L Shemilt	Staff Governor
Mrs W Wagner	Parent Governor
Mrs C Watson	Parent Governor
Mr R Webb	Community Governor
Mrs D Woodpark	LA Governor
<i>Mrs A Henders</i>	<i>Clerk to the Governors</i>

If you ever wish to contact any of our governors you can do this by writing to the clerk at Hillside High School.

TEACHING STAFF

Mrs L Shemilt	Headteacher
Mr J Phillips	Associate Headteacher
Ms M Edwards	Deputy Headteacher
Mrs A Ryan	Deputy Headteacher
Mr C Chuter	Assistant Headteacher (KS3 Curriculum)
Mrs N Cross	Assistant Headteacher (Pastoral)
Mrs W Daly	Assistant Headteacher (Specialist College Manager)
Ms D Haldane	Assistant Headteacher (Coaching and Mentoring)
Mrs J Kociuba	Assistant Headteacher (Inclusion)
Ms K Allison	Subject Leader Modern Languages
Ms S Austin	Physical Education
Mr M Bourhill	Mathematics, Performing Arts Support
Miss L Brown	Performing Arts
Mrs S Byrne	Subject Leader Art
Mrs C Carey-Shields	Subject Leader Performing Arts
Mrs D Carless	Subject Leader Religious Studies
Mr R J Carr	School Sports Coordinator, Community Manager
Ms N Chesworth	English, Literacy Co-ordinator
Mr S Code	Science
Ms L Collins	Modern Languages, Cultural Diversity/International Co-ordinator
Mrs E Crossman	Subject Leader Child Care, Technology
Mrs M Dolders	Progress Manager Year 10, English, Media Studies
Ms S Dooley	Subject Leader Geography
Miss L Farrelly	Science
Mr D Goode	Physical Education
Mr G Harrison	Music (part-time)
Mr J Hayes	ICT
Mrs A Hunter	2 nd in Science
Mrs L Iranzo	Modern Languages (part time), i/c Initial teacher training, NQT Mentor
Mr J Kavanagh	Physical Education (part time)
Miss M King	Science
Mrs K Langan	Progress Manager Year 10, History
Mrs J Lupton	Subject Leader History
Mr T Marston	English

Ms K McCabe	Art
Mr P McLean	Mathematics, Specialism link for Maths
Miss G McMahon	Religious Studies
Miss A Metcalfe	Science
Mr S Moffatt	ICT
Miss A Morgan	Subject Leader ICT
Miss N Moulden	English
Miss G Navin	Subject Leader Media Studies, English
Miss C O'Brien	Mathematics, Numeracy Co-ordinator
Mr R O'Callaghan	English
Miss M Palmer	Progress Manager KS3, Modern Languages
Miss E Patterson	Science, Specialism link for Science
Miss K Petch	Subject Leader Physical Education
Mrs S Poole	Art (part-time)
Mrs J Prescott	History, Geography
Mr N Richardson	Subject Leader Music
Ms T Rogers	Modern Languages, Specialism link for MFL
Miss S Romano	Modern Languages
Mr G Smith	Subject Leader Technology
Mrs J Smith-Connell	Subject Leader Mathematics
Miss V Sullivan	Science
Miss C Sweeney	English
Mrs S Taylor	Subject Leader English, Literacy Co-ordinator
Miss K Truman	Mathematics, 2 nd in Mathematics
Mrs S Wardale	Subject leader Science
Mr S Wardale	Science, PSHCE Co-ordinator
Mr K Wynne	English, Gifted & Talented Co-ordinator

Administrative Staff

Mrs A Henders	Business Manager
Mr R Prescott	Data and Exams Manager
Mrs A Ginley	Bursar
Ms G Rice	Office Manager
Ms N Fagan	Assistant Bursar
Mrs C Freeman	Headteacher's Secretary
Mrs K Harrison	Secretary
Mrs S Jones	Secretary/Work Experience Coordinator
Mrs P Keating	Reprographics Clerk
Ms L Heritage	Librarian

Curriculum Support

Mr J Lowe	ICT Systems Manager
Mr W Thomas	Technician - ICT
Ms H Barclay	Senior Technician - Science
Mrs D Hamm	Technician - Science
Mr N McCulloch	Technician - Science College AV/ICT
Mrs S Khan	Assistant - Food/Hospitality
Mr B Fulton	Technician - D&T

Pastoral Staff

Mrs J McCarthy	Pastoral Manager Years 7 & 8
Mr T Smedley	SENCO, Inclusion Manager
Mrs F Foster-Glover	Learning Mentor – Transition
Mr A Hudson	Learning Mentor
Mrs A McGing	Learning Mentor
Mrs L O'Brien	Learning Mentor – Aimhigher
Miss C Sheils	Family Support Worker
Mrs J Snape	Pastoral Secretary

Ms W Banks	Cover Supervisor
Mr N Adamson	Teaching Assistant
Ms P Bolland	Teaching Assistant
Mrs C Conway	Teaching Assistant, SENs Clerical Support
Mrs R Cunningham	Teaching Assistant, Science BTEC support, Breakfast Club
Miss N Donoghue	Teaching Assistant
Mr A Gallagher	Teaching Assistant
Ms L Harper	Teaching Assistant
Ms J Harrison	Teaching Assistant
Mr K Lovelady	Teaching Assistant
Mrs C McIntyre	Teaching Assistant
Mrs J Mullen	Teaching Assistant, Basic Skills
Miss C Reid	Teaching Assistant
Ms H Riley	Teaching Assistant, ICT Support, Webmaster
Ms H Roby	Teaching Assistant
Ms M Rose	Teaching Assistant
Ms S Smith	Teaching Assistant
Ms I Tarnouska	Teaching Assistant
Ms S Thompson	Teaching Assistant, Literacy
Mrs C Watson	Teaching Assistant

Maintenance Staff

Mr P Currie	Site Manager, Maintenance team
Mr N Tyrer	Assistant Site Manager, Maintenance team
Mr B Davies	Maintenance team
Mr J Kelly	Maintenance team
Mr J Pile	Maintenance team

Kitchen Staff

Mrs C Schorah	Catering Manager
Miss G Carrol	Catering Staff
Ms K Curtin	Catering Staff
Ms D Durning	Catering Staff
Ms D Hibbert	Catering Staff
Ms L Mooney	Catering Staff
Ms T Newman	Catering Staff
Ms L O'Brien	Catering Staff
Ms C Toop	Catering Staff
Ms P Winter	Catering Staff
Mrs T Edmundson	Welfare Assistant
Mrs J Taylor	Welfare Assistant
Mrs G Wild	Welfare Assistant
Mrs M Woods	Welfare Assistant

PUBLIC EXAMINATIONS

Our policy in respect of entering public examinations is that:

1. Pupils are generally entered for public examinations in Year 11 according to the school's assessment of their capabilities. This is based on their ability, attitude and attendance over their final two years. Parents of pupils who do not receive the school recommendation can enter their children for public examinations by paying the entry fee themselves. All children are encouraged to work towards entering public examinations wherever possible.
2. Pupils can be entered in this school for:

AQA (ASSESSMENT AND QUALIFICATIONS ALLIANCE)

GCSE: Art and Design, Design and Technology (Food, Graphics, Resistant Materials), Science, Additional Science, Biology, Chemistry, Physics, Dance, Drama, Applied Performing Arts, Music.

OCR (Oxford, Cambridge and RSA Examinations)

GCSE: Geography, History;

OCR: Level 2 National Award in ICT, Level 2 First Certificate in ICT

EDEXCEL

BTEC: Science First Certificate and First Diploma, Art and Design First Certificate, Media and Film Studies First Certificate and First Diploma;

GCSE: Mathematics, Religious Studies, Physical Education.

WJEC (Welsh Joint Education Committee)

GCSE: French, Spanish, English Language and English Literature, Media Studies, Home Economics (Child Development).

PUBLIC EXAMINATION RESULTS

The public examinations results for 2009 and 2010 were as follows

		2009	2010
Male	5+ A* -C	93.94%	96.88%
Female	5+ A* -C	87.50%	93.33%
TOTAL		91.23%	94.96%

		2009	2010
Male	5+ A* -G	100%	96.88%
Female	5+ A* -G	95.83%	94.67%
TOTAL		98.25%	95.68%

		2009	2010
Male	1+ A* -G	100%	98.44%
Female	1+ A* -G	100%	97.33%
TOTAL		100%	97.84%

Please note

We take every care to ensure that the information in this booklet is accurate at the time of going to press. However, as the school continues to develop it may be necessary to make changes.

SCHOOL RESULTS

This table shows a summary of the National Curriculum results of pupils in the school (2010) and nationally (2009) at the end of Key Stage 3, as a percentage of those eligible for assessment.

The number of eligible children is: 166

Figures may not total 100 per cent because of rounding.

RESULTS OF TEACHER ASSESSMENT 2010 and NATIONAL 2009													
	Percentage at each level												
	W	1	2	3	4	5	6	7	8	EP	D	A	
English	Boys	0	0	0	4	16	47	24	3	0	0	0	4
	Girls	0	0	0	1	11	52	23	11	0	0	0	3
	School	0	0	0	3	14	49	23	7	0	0	0	4
	National	0	0	1	4	16	36	30	10	0	0	0	1
Mathematics	Boys	0	0	0	3	23	36	19	12	1	0	0	5
	Girls	0	0	0	3	17	47	16	11	3	0	0	4
	School	0	0	0	3	20	41	17	11	2	0	0	5
	National	0	0	1	5	13	22	27	22	8	0	0	1
Science	Boys	0	0	0	1	11	35	43	8	0	0	0	2
	Girls	0	0	0	0	9	49	35	5	0	0	0	1
	School	0	0	0	1	10	42	39	7	0	0	0	2
	National	0	0	1	4	16	32	30	15	0	0	0	1

The following table shows the percentage of pupils at each level in the other National Curriculum subjects at the end of Key Stage 3 in 2010.

The number of pupils at the end of Key Stage 3 is 166.

Figures may not total 100 percent because of rounding.

<u>TEACHER ASSESSMENT</u>													
	Percentage at each level												
	W	1	2	3	4	5	6	7	8	EP	D	A	
Modern Foreign Languages	0	0	1	7	10	45	23	11	0	0	0	3	
Design and Technology	0	0	0	1	18	65	13	0	0	0	0	3	
Geography	0	0	0	0	27	40	24	6	0	0	0	4	
History	0	0	0	1	22	45	25	5	0	0	0	2	
Information and Communication Technology	0	0	0	1	14	66	16	0	0	0	0	4	
Art and Design	0	0	0	2	28	56	10	2	0	0	0	2	
Music	0	0	0	0	9	58	23	9	0	0	0	1	
Physical Education	0	0	0	0	8	63	23	3	0	0	0	3	

D represents pupils exempt from teacher assessment, formally referred to as disapplied.

EP represents exceptional performance

A represents pupils for whom insufficient evidence exists for a meaningful teacher assessment to be made.