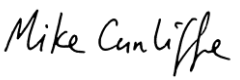


Hillside High School



School:	Hillside High School
School Link:	Alanna Jones
Date of Governing Body Review:	1 st September 2020
Next Review Due:	1 st September 2021
Signed:	
Chair:	Mike Cunliffe
Principal:	Amanda Ryan

Introduction

This policy statement sets out Hillside High School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Dan Haygarth (Careers and Enterprise Co-Ordinator)* Telephone: 0151 525 2630 Email: careers@hillsidehigh.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. **These will be reviewed and amended where necessary to meet relevant COVID restrictions**

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> • Apprenticeship Event 		<ul style="list-style-type: none"> • Careers Fair
Year 9	<ul style="list-style-type: none"> • Group FE / HE talks • Subject specific HE / FE talks 	<ul style="list-style-type: none"> • Careers Fair • Group FE / HE talks • Subject specific HE / FE talks 	<ul style="list-style-type: none"> • Group FE / HE talks • Subject specific HE / FE talks
Year 10	<ul style="list-style-type: none"> • Group FE / HE talks • Subject specific HE / FE talks 	<ul style="list-style-type: none"> • Careers Fair • Parents Evening • Group FE / HE talks • Subject specific HE / FE talks 	<ul style="list-style-type: none"> • Group FE / HE talks • Subject specific HE / FE talks
Year 11	<ul style="list-style-type: none"> • Post-16 Provider Assemblies • Group FE / HE talks • Subject specific HE / FE talks 	<ul style="list-style-type: none"> • Careers Fair • Parents Evening • Group FE / HE talks • Subject specific HE / FE talks 	<ul style="list-style-type: none"> • Group FE / HE talks • Subject specific HE / FE talks

Granting Access

Any providers who request access will be invited to Careers Fair and Year 10 and 11 parent's evenings. We will aim to request access via assemblies however this will be subject to factors such as dates and events already planned on our school calendar.

Please speak to our WRL Co-Ordinator to identify the most suitable opportunity for you.

Premises and facilities

For events in school Hillside High School (HHS) will make a suitable room available for discussions between the provider and the pupils as appropriate to the activity. HHS will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Room. The Careers Room is available to all students at lunch and break times.