



**Mrs A Ryan**

Principal BA (Hons), PGCE, NPQH

April 2024

Dear Parent/Guardian,

After the Easter break we will be having a whole school focus on punctuality to school and pupils being fully equipped for lessons (Essential 8).

The vast majority of pupils arrive at school with plenty of time to spare and have all of their 'Essential 8' equipment for lessons. However, there are a number of persistent late arrivers and unequipped pupils that are disrupting the smooth running of the school and the start of lessons.

### **Punctuality to School**

A reminder that pupils should be in school for 8.20am every day. Being punctual for school is essential for many reasons; pupils that are late for school miss essential information in assembly and form time; pupils miss learning at the start of lessons which leads to gaps in knowledge and misconceptions; and, disturbs other learners and the teacher delivering the lesson.



### **Essential 8**

All pupils must bring their Essential 8 into school every day. This will be checked in form classes every morning. Without a properly stocked pencil case and bag, a pupil is putting up their first hurdle to making excellent progress – for themselves and their peers.

After Easter, if your child arrives to school after 8.30am and/or fails to bring in their basic Essential 8 equipment (pen, pencil, ruler, purple pen, timetable and bag). They will receive a break time detention that day. If they fail to attend this detention then they will receive an hour's detention on Friday with a member of the Leadership Team. Parents will be informed about this detention from a notification on their Class Charts parent App.



If you do not have your access code for your Class Charts Parent App account, or you have forgotten your login details. Please contact the school or email me directly: [m.campbell@hillsidehigh.co.uk](mailto:m.campbell@hillsidehigh.co.uk)

Thank you for your continued support. Any further questions please contact the school.

Yours faithfully

Mr M Campbell  
Assistant Vice Principal